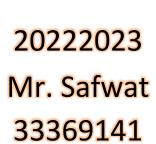


GRADE 9

2nd mid-term writing



A description of a process

repair scratched CD.

The first step is to wash the CD with water. Next, squeeze a small amount of toothpaste onto a clean cloth. The third step is to gently wipe the toothpaste onto the scratched part of the CD. After you have done this, wash the toothpaste with water. The water should be between ten and twenty degrees Celsius. Finally, dry the CD carefully with a soft, clean cloth.

A description of a process

This is how to make a face book account:

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First, open the Facebook homepage. You will need to be at least 13 years old. You can only create one Facebook account per email address.

Then, enter your first name, last name, email address, password, and your date of birth. You must use your real name for your account.

Next, Click the "Sign Up" button. If all your information is correct, you will be sent an email to the address you provided.

Finally, open your email and click the link in the email to activate your account.

A description of a process

How to make a fruit cake

First, break the biscuits into pieces. Then, melt the butter, add it to the biscuits and stir. Next, press the biscuit mix into the cake tin. After that, mix the cheese and sugar together. Then, add the eggs and pour the mixture into the cake tin. Bake the cake for about an hour. Finally, boil the fruit and sugar in a pan. When the cake's ready add the topping and leave to cool.

Cover letter

Dear Sir/Madam,

I have seen your advertisement in The News, and I am interested in working as a teacher at your school.

I worked in the Golf school for 3 years and I acquired all the necessary skills and experience of work as a good teacher.

I can speak two languages and I can use computer well. I am active, hard-working, and outgoing person.

I hope you consider my application, and I am looking forward to hearing from you.

Yours faithfully,

Ali Mohammed

Cover letter

Dear Sir/Madam,

I am writing to apply for the scholarship for undergraduate students which you advertise on your website.

I have just finished secondary school with excellent results, and Qatar University has accepted my application to study tourism management. The scholarship will enable me to further my studies and make a career in the tourist industry, which will give me an opportunity to share our cultural with visitors to our country. This will help me to acquire more knowledge and skills.

seriously consider my application, and I look forward to your response.

Yours faithfully,

Abdul Amari